

**COMMITTEE OF THE WHOLE MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, AUGUST 21, 2024 – 6:00 P.M.
FORTE ROOM
320 PARK AVE, GLENCOE, ILLINOIS 60022**

APPROVED MINUTES

1) CALL TO ORDER:

President Parfitt called the meeting to order at 6:00 p.m.

2) ROLL CALL:

The following Trustees were present: Jim Fiffer, George Krafcsin, Linda Lin, Roger Parfitt, Michael Pope, Beth Schencker and Nan Weiss-Ham. Present were library management team members Danny Burdett, Ann Finstad, Becky Halcli, Grace Hayek, Dale Heath, and Andrew Kim, Executive Director. Also present was library staff member Jeff D’Anastasio. Guests from Skidmore, Owings & Merrill were Adam Semel, Ian Kaminski-Coughlin, Jason Fisher, Brie Voetberg, and Andrea Telli. Guests from dbHMS were Sachin Anand and Callum Burtelson.

3) PUBLIC COMMENT:

There were no public comments.

4) PRESENTATION OF MASTER SPACE PLANNING PROGRESS BY SKIDMORE, OWINGS & MERRILL (SOM):

The presentation on the Master Space Planning Progress by SOM was organized into four parts:

1) *Background*

Ms. Telli provided an overview of SOM’s library project experience, and common issues and traits of 21st century libraries.

2) *Process*

Mr. Kaminski-Coughlin recapped all the SOM fieldwork that started in June. Mr. Anand provided commentary on building systems.

3) *Design Options*

Renderings of three options were presented by the SOM team: Small—renovating the Lower Level; Medium—Small option plus updating spaces on the Ground and Upper levels; Large—Medium option plus large program space (southwest side) and two-level addition (southeast side).

4) *Input*

The Board and management team were invited to ask questions and to offer another round of feedback to allow SOM to fine tune the renderings for their next board presentation on September 18.

5) ADJOURNMENT:

President Parfitt adjourned the meeting at 7:30 p.m.

Respectfully submitted by Jeff D’Anastasio