

**AGENDA - REGULAR MONTHLY MEETING  
 GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES  
 WEDNESDAY, OCTOBER 17, 2018 - 7:30 PM  
 HAMMOND ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:30 p.m.
- 2) ROLL CALL
- 3) PUBLIC COMMENT
- 4) ADDITIONS TO THE AGENDA
- 5) CONSENT AGENDA (ACTION)
  - a. Approval of the September 20, 2018 Regular Board meeting minutes 3
  - b. Approval to reopen on February 8, 2019 from 6:30 p.m. to 8:30 p.m. for a special after hours program 9
- 6) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY
- 7) TREASURER'S REPORT - 7:45 p.m.
  - a. September 2018 financials 10
- 8) UNFINISHED BUSINESS
- 9) NEW BUSINESS - 7:55 p.m.
  - a. Consideration to approve policy revisions: Internet, Library Regulations and Lost and Found (ACTION) 14
  - b. First draft of FY 2020 levy budget 21
  - c. Consideration to cancel December 18, 2018 Regular Board meeting (ACTION)
  - d. Approval of the FY 2020 Regular Board meeting schedule (ACTION) 26
  - e. Consideration to approve purchase of building panic alarm and physical access system (ACTION) 27
- 10) REPORT OF THE EXECUTIVE DIRECTOR - 8:20 p.m.
  - a. Director's report 32
  - b. Monthly statistics - September 2018 34
  - c. Continuing Education
    - (1) 2018 Staff Development Day summary 40

- 11) COMMITTEE REPORTS - 8:30 p.m.
  - a. Building & Grounds
  - b. Finance
  - c. Marketing - September 2018 42
  - d. Plan Commission
  - e. Planning - Strategic Planning Committee update
  - f. Policy & Bylaws
  - g. Technology - September 2018 44
- 12) COMMUNICATIONS - 8:45 p.m.
  - a. Local press
  - b. Patron comments 45
- 13) EXECUTIVE SESSION
 

5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.
- 14) ADJOURNMENT
- 15) NEXT REGULAR BOARD MEETING
 

Tuesday, November 20, 2018 at 7:30 p.m.

The Glencoe Public Library is subject to the Requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend any meetings of the Library Board and who require certain accommodations in order to allow them to observe and/or participate in this meeting; or who have questions regarding the accessibility of these meetings or the facility are requested to contact Andrew Kim at (847) 835-5056 promptly to allow the Library to make reasonable accommodations for those persons.