

**AGENDA - REGULAR MONTHLY MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, JANUARY 16, 2018 - 7:30 PM
HAMMOND ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:30 p.m.
- 2) ROLL CALL
- 3) PUBLIC COMMENT
- 4) ADDITIONS TO THE AGENDA
- 5) CONSENT AGENDA (ACTION)
 - a. Approval of the November 15, 2017 Regular Board meeting minutes 3
 - b. Approval to hold the Friends Summer Book Sale from June 8-10, 2018, requiring the Library to remain open from 6:00-8:00 p.m. on Friday, June 8 and open at 12:00 p.m. on Sunday, June 10
- 6) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY - 7:40 p.m.
- 7) TREASURER'S REPORT
 - a. End of November 2017 financials 8
 - b. End of December 2017 financials 13
- 8) UNFINISHED BUSINESS - 7:55 p.m.
 - a. Restroom renovations project update 18
 - b. Strategic Plan 2019-2021 update and discussion
- 9) NEW BUSINESS (ACTION) - 8:15 p.m.
 - a. Consideration to approve Schedule of Fees, Fines and Loan Periods revision (ACTION) 23
 - b. Consideration to approve Personnel Policy revision (ACTION) 27
 - c. Consideration to approve Collection Development Policy revision (ACTION) 34
 - d. Consideration to approve FY 2019 Regular Board meeting schedule (ACTION) 39
 - e. Consideration to approve FY 2019 draft budget (ACTION) 40
- 10) REPORT OF THE EXECUTIVE DIRECTOR - 8:45 p.m.

a. Director's report	45
b. Department reports	
(1) Adult Services - November and December reports	47
(2) Children's - November and December reports	50
(3) Circulation - November and December reports	53
(4) Technical Services - November and December reports	59
11) COMMITTEE REPORTS - 8:55 p.m.	
a. Building & Grounds	
(1) HVAC project report	61
b. Marketing	
(1) November and December reports	62
c. Plan Commission	
d. Planning	
(1) FY 2018 Q3 Performance Plan summary	66
e. Policy & Bylaws	
12) COMMUNICATIONS	
a. Local press	75
b. Patron comments	86
c. Correspondence	108
13) EXECUTIVE SESSION	
5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.	
14) ADJOURNMENT	
15) NEXT REGULAR BOARD MEETING	
Tuesday, February 20, 2018 at 7:30 p.m.	